



ANNAMACHARYA

INSTITUTE OF TECHNOLOGY AND SCIENCES: TIRUPATI

(Approved by AICTE New Delhi & Permanent Affiliation to JNTUA, Ananthapuramu)
Three B.Tech programmes CSE, ECE & EEE are accredited by National Board of Accreditation (NBA), New Delhi
Accredited by NAAC, Bangalore; Accredited by the Institution of Engineers (India), Kolkata
A-grade awarded by AP Knowledge Mission; Recognized under sections 2(f) & 12 (B) of UGC Act 1956

No.AITS/2016



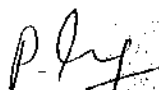
Date: 20.06.2017

To
The Branch Manager
State Bank of India
Korlagunta Road Branch
Tirupati

Sir,

Sub: AITS, Tirupati – Mr.P.Harish, Asst.Professor, Dept of ECE,
appointed Programme Officer in place of Mr.C.Venkataramana Reddy,
Asst.Professor in EEE Dept, AITS, Tirupati – Intimation – Reg.

It is to inform that Mr.C.Venkataramana Reddy, Asst.Professor in EEE Dept, is resigned from his duties with effect from 01.06.2017 so that, in his place Mr.P.Harish, Asst.Professor, Dept of ECE, AITS, Tirupati is appointed as Programme Officer, NSS Unit, Annamacharya Institute of Technology and Sciences, Tirupati. I am furnishing hereunder the specimen signature of Mr.P.Harish, Programme Officer, NSS Unit, AITS college, Tirupati, in connection with the financial transactions relating to NSS Unit of our Institute with the State Bank Account S.B.No.35762626588.

- (1)  (P. HARISH)
- (2)  (P. HARISH)
- (3)  (P. HARISH)

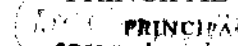
In this connection, I request you to kindly allow the financial transactions i.e. withdrawals of NSS Unit amounts only on verification of Joint Signatures (both) of the Principal and the Programme Officer of the NSS Unit respectively.

Further, I request you to kindly stop the transaction if any, immediately in the name of Mr.C.Venkataramana Reddy. This is for favour of your kind information and taking further necessary action in the matter.

Thanking you,

Yours faithfully,

PRINCIPAL





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No: AITS/2016-17

Date:20-06-2017

PROCEEDINGS

Sub: AITS, Tirupati – Sri.P.Harish, Asst.Professor in ECE department,
appointed as Programme Officer, NSS Unit in place of Mr.C.Venkataramana
Reddy, Asst.Professor in EEE department – Orders - Issued - Reg.

Read: Orders of the Hon'ble Secretary, AITS, dt. 14.06.2017

ORDER:

Sri.P.Harish, Asst.Professor, Department of ECE is appointed as Programme Officer,
NSS Unit, Annamacharya, Institute of Technology and Sciences, Tirupati in place of
Mr.C.Venkataramana Reddy, Asst.Professor in EEE Department with effect from 14.06.2017
onwards. He is authorized to operate the joint account of NSS unit along with the Principal.

(By Order)

PRINCIPAL
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
VENKATAPURAM (VIN.)
RENIGUNTA (M), TIRUPATI-517 520

To

✓ Sri.P.Harish,

Asst.Professor, Department of ECE (Through the Head, Department of ECE.

Copy to Mr.C.Venkataramana Reddy, Asst.Professor in EEE dept.

Copy to all the HoDs

Copy to The Branch Manager, State Bank of India, Korlagunta Branch, Tirupati for information.

Copy to Librarian, AITS, Tirupati.

Copy to Exam cell

Copy to AO/AAO

Copy to PA to Principal for information.