



**ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES
(AUTONOMOUS)**

Venkatapuram (V), Karakambadi Road, Renigunta (M), Tirupati - 517 520

No.010-A/AITS/IQAC/2022-23


Date: 18-01-2023

To
The IQAC Members
AITS.
Tirupati.

All the Members of IQAC are hereby informed to make it convenient to attend the TENTH meeting of IQAC for the academic year 2022-23 in the **Conference Hall on 19-01-2023, at 10:30am** to discuss the items mentioned in the agenda below.

Agenda:

1. Review of the minutes and action taken report of the previous meeting
2. Discussion and clarifications on the Standard Operating Procedures (SOP) for Data Validation and Verification for Autonomous Institutions
3. Discussion on the revised data templates of the SSR: An update from NAAC website


(Dr. C. Nadhamuni Reddy)

Chairman, IQAC
PRINCIPAL
**ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
VENKATAPURAM (VIII.)
RENIGUNTA (M), TIRUPATI-517 520**



ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES

Approved by AICTE, New Delhi & Permanent Affiliation to JNTUA, Anantapuramu.
Venkatapuram (V), Karakambadi Road, Renigunta (M), Tirupati - 517 520

No.009-B/AITS/IQAC/2022-23

20-01-2023

SUB: TENTH Meeting of the IQAC for the academic year 2022-23.

MEETING No : TENTH
DATE : 19-01-2023
TIME : 10:30 AM
VENUE : Conference Hall, AITS.

CHAIR : Prof. C. Nadhamuni Reddy, Chairman, IQAC, AITS Tirupati.

AGENDA:

1. Review of the minutes and action taken report of the previous meeting
2. Discussion and clarifications on the Standard Operating Procedures (SOP) for Data Validation and Verification for Autonomous Institutions
3. Discussion on the revised data templates of the SSR: An update from NAAC website

MEMBERS PRESENT:

1. Dr. C. Nadhamuni Reddy
2. Dr. K. Ramya
3. Dr. S. Kishore
4. Dr. N. Pusphalatha
5. Dr. R. Murugesan
6. Mr. B. Ramana Reddy
7. Dr. K. Navaz
8. Mr. M. Balaji
9. Dr. J. Guru Jawahar
10. Dr. B. Ramachandra
11. Dr. K. Haritha
12. Mrs. B. Rupadevi
13. Mr. V. Sambasiva

14. Mr. P. Rajesh
15. Mr. P. Sudheer
16. Mr. P. C. Prakash
17. Mr. P. Dhanabal
18. Dr. P. Lavanya
19. Ms. K. Kusuma
20. Ms. N. Bhavana

MEMBERS ABSENT:

1. Sri. C Abhishek Reddy
2. A. Nagaraj
3. Dr. Athinarayanan

MINUTES OF MEETING:

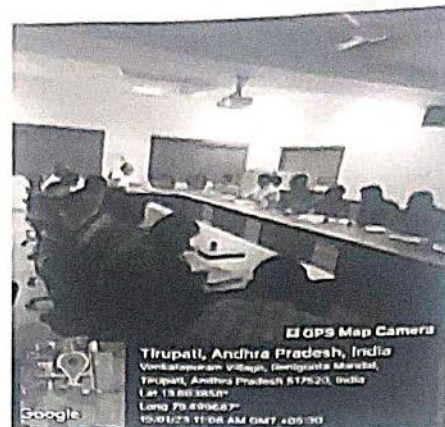
TENTH meeting of the Academic year 2022-23 of IQAC was held on Thursday, the 19th January, 2023 at 10:30 AM in the Conference Hall of Annamacharya Institute of Technology and Sciences, Tirupati.

Item No.1: Review of the minutes and action taken report of the previous meeting

Minutes of the previous meeting and action taken report on the decisions have been reviewed and found satisfactory progress in it.

Item No. 2: Discussion and clarifications on the Standard Operating Procedures (SOP) for Data Validation and Verification for Autonomous Institutions

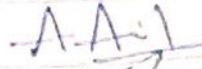

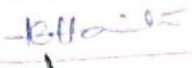


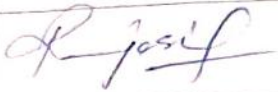
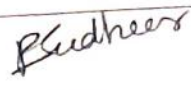
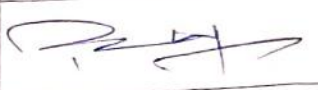
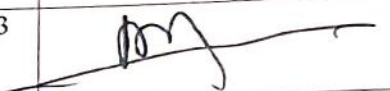





The Chairperson explained the Department SSR Coordinators and Heads about the Standing Operating Procedures for Data Validation and Verification introduced by NAAC for the applications to be submitted from the Institutional Information for Quality Assessment (IIQA) on or after 1st February 2023. Queries from the members of the meetings were resolved with appropriate clarifications.



Item No. 3: Discussion on the revised data templates of the SSR: An update from NAAC website

The data templates which include the data to be extracted from the Departments were explained to the Department coordinators on how to proceed with the procurement of the data for the last 5 years starting from 2018-19 Academic year to 2022-23.

S.NO.	Name and Designation	Position	Signature
1.	Dr. C. Nadhamuni Reddy Principal	Chairman	
2.	Dr. K. Ramya Assistant Professor, Department of HBS	Coordinator	
3.	Dr. S. Kishore Assistant Professor, Department of MBA	Additional Coordinator & Member Secretary	
4.	Dr. N. Pushpalatha Head, Department of ECE	Member	
5.	Dr. R. Murugesan Head, Department of EEE	Member	
6.	Mr. B. Ramana Reddy Head, Department of CSE	Member	
7.	Dr. K. Navaz Head, Department of AI	Member	
8.	Mr. M. Balaji Head, Department of ME	Member	

9.	Mr. A. Anil Head Incharge & Professor, Department of CE	Member	
10.	Dr. B. Ramachandra Head, Department of HBS	Member	
11.	Dr. K. Haritha Head, Department of MBA	Member	
12.	Mrs. B. Rupa Devi Head, Department of MCA	Member	
13.	Dr. S. Athinarayanan Professor, Dept. of CSE	NAAC-SSR 2023 Member	
14.	Mr. V. Sambasiva Assistant Professor, Emerging Technologies	NAAC-SSR 2023 Member	
15.	Mr. P. Rajesh Assistant Professor, Dept. of ECE	NAAC-SSR 2023 Member	
16.	Mr. P. Sudheer Assistant Professor, Dept. of EEE	NAAC-SSR 2023 Member	
17.	Mr. P. C. Prakash Assistant Professor, Dept. of ME	NAAC-SSR 2023 Member	
18.	Mr. P. Dhanabal Assistant Professor, Dept. of CE	NAAC-SSR 2023 Member	
19.	Dr. P. Lavanya Associate Professor, Dept. of HBS	NAAC-SSR 2023 Member	
20.	Ms. E. Kusuma Assistant Professor, Dept. of MBA	NAAC-SSR 2023 Member	
21.	Ms. N. Bhavana Assistant Professor, Dept. of MCA	NAAC-SSR 2023 Member	
22.	Sri. C. Abhishek Reddy Executive Director – AET	Member from Management	
23.	Sri A. Nagaraju Deputy Executive Engineer TTD, Tirupati	Member , Employer	


Signature of the Coordinator




Signature of Chairman
PRINCIPAL
ANNAMACHARYA INST
TECHNOLOGY & SC
VENKATAPURAM
RENIGUNTA (M), TIRUPATI-517 520