



**ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES
(AUTONOMOUS)**
Venkatapuram (V), Karakambadi Road, Renigunta (M), Tirupati - 517 520

No. 002-A/AITS/IQAC/2022-23


Date: 26-07-2022

To
The IQAC Members and
Department Coordinators,
AITS,
Tirupati.

All the Members of IQAC are hereby informed to make it convenient to attend the **SECOND** meeting of IQAC for the academic year 2022-23 in the **Conference Hall** on **26-07-2022**, at **04:00 pm.** to discuss the items mentioned in the agenda below.

Agenda:

1. AQAR preparation and documentation for the year 2021-22
2. Action Plan to be taken and documented for the year 2022-23
3. Submission and documentation of the outcomes/Achievements for the previous academic year 2021-22
4. Submission of Student Satisfaction Survey Reports
5. Energy Audit, Green Audit etc documentation and submission


(Dr. C. Nadhamuni Reddy)
Chairman, IQAC

PRINCIPAL
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
VENKATAPURAM (VIII.)
RENIGUNTA (M), TIRUPATI-517 520



ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES

Approved by AICTE, New Delhi & Permanent Affiliation to JNTUA, Anantapuramu,
Venkatapuram (V), Karakambadi Road, Renigunta (M), Tirupati - 517 520

No.002-B/AITS/IQAC/2022-23

29-7-2022

SUB: Second Meeting of the IQAC for the academic year 2022-23.

MEETING No : Second
DATE : 29-07-2022
TIME : 04:00 pm
VENUE : Conference Hall, AITS.

CHAIR : Prof. C. Nadhamuni Reddy, Chairman, IQAC, AITS Tirupati.

AGENDA:

1. AQAR preparation and documentation for the year 2021-22
2. Action Plan to be taken and documented for the year 2022-23
3. Submission and documentation of the outcomes/Achievements for the previous academic year 2021-22
4. Submission of Student Satisfaction Survey Reports
5. Energy Audit, Green Audit etc documentation and submission

MEMBERS PRESENT:

1. Dr. C. Nadhamuni Reddy
2. Dr. K. Ramya
3. Mr .T. Niranjana Reddy
4. Mr. K. Venkateswara Rao
5. Dr. N. Pushpalatha
6. Dr. R. Murugesan
7. Mr. B. Ramana Reddy
8. Mr. M. Balaji
9. Dr. J. GuruJawahar
10. Dr. B. Ramachandra
11. Dr. K. Haritha

12. Sri. C Abhishek Reddy

MEMBERS ABSENT:

1. Mr. C. Bhanu Prakash
2. Sri. Varanasi Krishna Murthy
3. Dr. V. C. Veera Reddy
4. Mr. M. Lakshmi Narayana Reddy

MINUTES OF MEETING:

Second meeting of the Academic year 2022-23 of IQAC was held on Tuesday, the 29th July, 2022 at 04.00 PM in the Conference Hall of Annamacharya Institute of Technology and Sciences, Tirupati.

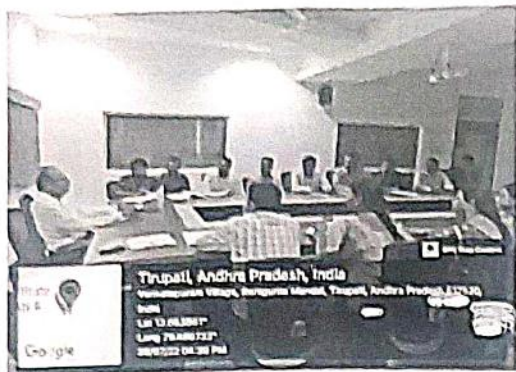
The coordinator welcomed the chairman and all the members of IQAC at 4 pm and Additional Coordinator read out the minutes of the previous meeting.

Item No.1: AQAR preparation and documentation for the year 2021-22

The Chairman, explained the members of IQAC about the importance of filling the AQAR of 2022-23 as it is of high priority since the institute need to apply SSR for NAAC by the next year. So the chairman opined to strengthen the documentation part with relevant proofs.

Item No.2: Action Plan to be taken and documented for the year 2022-23

IQAC Additional Coordinator asked the IQAC members and Heads of various Departments to prepare an action plan for the year 2022-23 and submit it to IQAC.



Item No. 3: Submission and documentation of the outcomes/Achievements for the previous academic year 2021-22

The submission for the outcomes/Achievements for the previous academic year 2021-22 of the faculty of various Departments were asked to file it systematically which will be reviewed by IQAC.

Item No. 4: Submission of Student Satisfaction Survey Reports

The chair person referred to the Student Satisfaction Survey Report, one of the important components of AQAR that has to be collected by various Departments in the form of feedback questionnaire which needs to be submitted to IQAC for review.

Item No. 5: Energy Audit, Green Audit etc documentation and submission

The documents pertaining to the energy audit, green audit should be documented and to be submitted for review in IQAC.

S.NO.	Name and Designation	Position	Signature
1.	Dr. C. Nadhamuni Reddy Principal	Chairman	
2.	Mr. C. Bhanu Prakash Assistant Professor, Department of CSE	Coordinator	← ABSENT →
3.	Dr. K. Ramya Assistant Professor, Department of HBS	Additional Coordinator	
4.	Dr. N. Pushpalatha Head, Department of ECE	Member	
5.	Dr. R. Murugesan Head, Department of EEE	Member	
6.	Mr. B. Ramana Reddy Head, Department of CSE	Member	

7.	Mr. M. Balaji Head, Department of ME	Member	M. Balaji
8.	Dr. J. GuruJawahar Professor, Department of CE	Member	J. G.
9.	Dr. B. Ramachandra Head, Department of HBS	Member	B. Ramachandra
10.	Dr. K. Haritha Head, Department of MBA	Member	K. Haritha
11.	Dr. S. Athinarayanan Assistant Professor, Department of CSE	Member-AQAR-2021-22	S. Athinarayanan
12.	Mr. P. Rajesh Assistant Professor, Department of ECE	Member-AQAR-2021-22	P. Rajesh
13.	Mr. P. Sudheer Assistant Professor, Department of EEE	Member-AQAR-2021-22	P. Sudheer
14.	Mr. P. Dhanabal Assistant Professor, Department of CE	Member-AQAR-2021-22	P. Dhanabal
15.	Dr. P. C. Elumalai Assistant Professor, Department of ME	Member-AQAR-2021-22	P. C. Elumalai
16.	Dr. N. Satish Kumar Assistant Professor, Department of HBS	Member-AQAR-2021-22	N. Satish Kumar
17.	Dr. S. Kishore Assistant Professor, Department of MBA	Member-AQAR-2021-22	S. Kishore
18.	Ms. T. Jyothi Exam Cell	Member-AQAR-2021-22	T. Jyothi
19.	Mr. M. Lakshmi Narayana Reddy Training & Placement	Member-AQAR-2021-22	— ABSENT —
20.	Sri. C Abhishek Reddy Executive Director – AET	Member from Management	C. Abhishek
21.	Dr. V. C. Veera Reddy Emeritus Professor Department of EEE Sri Padmavathi Mahila Viswavidyalayam	External Academic Member	— ABSENT —
22.	Sri. Varanasi Krishna Murthy Deputy General Manager, Andhra Bank	Member, Industry	— ABSENT —



Signature of Addl. Coordinator





Signature of Chairman