

**Action Taken Report for the Seventh meeting held on 10-11-2022**

1. Concept document with the objectives for the Student Quality Circles (SQC) has been formed by IQAC and the same was circulated to the Departments for the formation of SQCs.
2. Student Quality Circles (SQC's) have been formed by each Department and the sample compositions have been uploaded in the website.
3. Questions for the Student Counselling Proforma Phase – II/ Senior level has been consolidated and reviewed by the Principal on receiving the questions in all the levels such as academic, ethical and career aspects.
4. Faculty from each Departments have been nominated as the website coordinators for uploading and updation of their Department related activites in the college website.

**Enclosed documents uploaded in the college web portal:**

1. Concept document of SQC
2. Sample composition of SQC
3. Student Counselling Proforma
4. Website Coordinator Circular



  
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