

**ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES:: TIRUPATI
(AUTONOMOUS)**

**Academic Regulations (AK22) for
M. Tech (Regular-Full time)**

(Effective for the students admitted into I year from the Academic Year 2022-2023 onwards)

1.0 MINIMUM QUALIFICATIONS FOR ADMISSION

Admission to M.Tech courses is open to all candidates who have passed B.E/B.Tech course (in relevant specialization) or any other examinations recognized by Jawaharlal Nehru Technological University Anantapur, Ananthapuramu/ Govt. of A.P as equivalent thereto.

Admission into M.Tech courses will be as per the guidelines of AICTE, Government of A.P and Jawaharlal Nehru Technological University Anantapur, Ananthapuramu in force at the time of admission.

2.0 PROGRAMMES OF STUDY

The programmes of study prescribed for M.Tech Degree are

1. M.Tech (Computer Science and Engineering)
2. M.Tech (Digital Electronics and communication Systems)
3. M.Tech (Power Systems)
4. M.Tech (Structural Engineering)
5. M.Tech (Production Engineering and Engineering Design)
6. Any other course offered by the college in future

2.1 The duration of M.Tech program is of two academic years divided into four semesters comprising two semesters in each academic year. A student is required to choose the specialization at the time of admission. No change of the specialization shall be allowed after the admissions are closed.

2.2 A student is required to complete the course of study satisfying the attendance requirements in all the foursemesters of the course within a period of four academic years from the year of admission, failing which he/sheshall be declared ineligible to pursue M.Tech degree

Completing the course of study shall mean not only satisfying the attendance requirements but also passing of all the courses within the stipulated period.

3.0 STRUCTURE OF THE PROGRAMME

3.1 Every programme will have a curriculum with a syllabi consisting of theory, practical, dissertation work,etc., as given below:

- i. Professional Core Course
- ii. Professional Elective Course
- iii. Open Elective Course
- iv. Mandatory Course with credits related to Research (Research methodology & IPR, Technical Seminar and Cocurricular Activities)
- v. Audit Course without credits (Mandatory)
- vi. Practical
- vii. Dissertation I & II

3.2 Each course is normally assigned a certain number of credits as follows

- i. 1 Hr. Lecture (L) per week : 1 Credit
- ii. 4 Hr. Practical (P) per week : 2 Credits
- iii. Co-curricular activity : 2 Credits (Refer Section 15.0)
- iv. Dissertation I : 10 Credits
- v. Dissertation II : 16 Credits

Note: Please refer Section 16.0 for Credit Transfer Policy

3.2 Course Work

The programmes are offered on a semester basis consisting of four semesters.

- (i) The first semester contains 6 theory courses of which one is audit course and two laboratory courses. Second semester consists of 5 theory courses of which one is mandatory (audit) course and 2 laboratory courses and 1 Technical seminar.
- (ii) Third semester contains 1 professional elective, 1 open elective, dissertation 1 and Co-curricular Activities. Fourth semester contains only dissertation 2.
- (iii) Only on completion of all the prescribed courses and dissertation 1 upto third semester, the candidates will be permitted to submit the final thesis/dissertation 2 towards the end of the final semester. Four copies of the dissertation certified in the prescribed form by the supervisor and concerned HOD shall be submitted to the examination section for further processing.

- (iv) Technical seminar: Student in II semester should take guidance from the supervisor in the department, go through journal publications study different cases and applications and evolve with a report on the task he/she has taken up and present a seminar. This is enforced to develop the project skills in the student.
- (v) The dissertation 1 work will be adjudicated by the department level committee (approved by the principal) comprising HOD, one senior faculty and project coordinator. Student will be allowed to visit the external R&Ds/industry/govt. depts./ongoing project sites and identify a problem for this project. He/She has to complete the project under supervision of the supervisor from the parent department and also under the guidance of co-supervisor from an external agency in which he/she has taken up the project. The cutoff date for submission of dissertation 1 will normally be the last instruction date of the III semester.
- (vi) The dissertation 2 work will be adjudicated by one external examiner appointed by the chairman of board of studies with the approval of the Principal. Principal will appoint the examiner from the panel of three experts submitted by the HOD. Student will be allowed to visit the external R&Ds/industry/govt. depts./ongoing project sites and identify a problem for this project. He has to complete the project under supervision of the supervisor from the parent department and also under the guidance of co-supervisor from an external agency in which he has taken up the project. The cutoff date for submission of dissertation 2 will normally be the last instruction date of the IV semester.
- (vii) The candidate should be allowed to submit the dissertation 1 at the end of III sem and dissertation 2 at the end of IV sem only after obtaining plagiarism report with less than 30% fulfilling the other conditions mentioned in 7.0.(viii).
- (vi) The medium of instruction for all Course work, Examination, Seminar Presentation, Project reports and all academic activities shall be English.

4.0 ATTENDANCE REQUIREMENT

A student shall be eligible to appear for the semester end examinations if he/she acquires i) a minimum of 50% attendance in each course acquires i) a minimum of 50% attendance in each course and ii) 75% of attendance in aggregate of all the courses including Audit course in the semester. The aggregate attendance in any semester is calculated as (total number of classes attended by the student in all the courses of that semester put together divided by the total number of classes held in all the courses of that semester put together) multiplied by 100.

Condonation of shortage of attendance in genuine cases on health grounds may be recommended by the Principal, if a student puts in an aggregate attendance of at least 65%. However the student has to make an application and pay the prescribed fee.

A student who has not satisfied these requirements of attendance in any semester shall have to repeat that semester. The attendance under this clause does not include attendance at any examination/test/extra-curricular activities/co-curricular activities.

Students who represent the college in inter collegiate tournaments organized by JNTUA and those who represent University or State or nation shall be given attendance exemption of maximum one week subject to the prior approval by the principal and on production of certificate from the concerned competent authorities.

4.1 Eligibility for appearing for the end examinations

All the students who satisfy the attendance requirements in that semester shall register for the end examinations of that semester by paying the prescribed examination fee. However, they have to clear all the dues to the college before they collect their hall tickets. It is mandatory for all the eligible students to apply for the regular end examinations failing which they have to pay all the preceding examinations fee with fine as prescribed by the college, if they wish to appear for next examination

5.0 EVALUATION

5.1 End Examination

Semester End examination of theory subjects shall have the following pattern:

- i. There shall be 5 questions and all questions are compulsory.
- ii. In each of the questions, there shall be either/or type questions of 12 marks each. Student shall answer any one of them.
- iii. Each of these questions shall cover one unit of the syllabus.

The end semester examination for laboratory Courses shall be conducted for 60 marks by the laboratory teacher concerned and one senior teacher of the same department nominated by the Principal.

5.2 Internal Assessment

Two Internal Examinations shall be held for 30 marks. In each internal exam, a student shall answer three questions without any choice. All the Questions shall be of equal weightage of 10 marks. Internal marks for a total of 30 marks shall be arrived with 80% weightage to the better internal exam and 20% to the other. There shall be an online/ offline examination conducted by the college for the remaining 10 marks with 20 objective questions. Final internal marks shall be obtained by summing the marks obtained for 30 and for 10.

For practical subjects there shall be a continuous evaluation during the semester for 40 sessional marks. Day-to-day work in the laboratory shall be evaluated for 30 marks by the concerned laboratory teacher based on the regularity/record. One Internal examination at the end of the semester will be conducted by the concerned laboratory teacher for 10 Marks. Internal marks will be arrived by summing up the marks through Day-to-day work and through internal Examination. The end examination shall be conducted by the concerned laboratory teacher and senior expert in the same subject of the department.

There shall be a Technical Seminar during I year II semester for internal evaluation of 100 marks. A student under the supervision of a faculty member shall collect the literature on a topic and critically review the literature and submit it to the department in a report form and shall make an oral presentation before the Project Review Committee consisting of Head of the Department, supervisor/mentor and two other faculty members of the department. The student has to secure a minimum of 50% of marks, to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same as and when supplementary examinations are conducted. The Technical seminar shall be conducted anytime during the semester as per the convenience of the Project Review Committee and students. There shall be no external examination for Technical Seminar.

There shall be Mandatory Audit courses for zero credits. There is no external examination for audit courses. In case, the student fails, a re-examination shall be conducted for failed candidates for 40 marks every six months/semester satisfying the conditions of award of M. Tech degree.

5.3 Requirement for clearing any course

- i. The students have to obtain a minimum of 50 % marks in the CIE and end examination taken together, otherwise they will be awarded grade-F in that course. F is considered as a fail grade indicating that the student has to reappear for the end examination in that course and obtain a non fail-grade for clearing that course.
- ii. In other words to pass in a course, a student shall score 30 marks or more out of 60 marks in the end examination and also shall score 50 marks or more out of 100 in the end examination and the continuous internal assessment put together.
- iii. Apart from the regular end examinations, the college may also schedule and conduct supplementary examinations for all courses for the benefit of students with backlogs. Such of the students writing supplementary examinations as supplementary candidates, may have to wriemore than one examination per day.
- iv. There is no provision for improvement of grade in any course of any semester. A student who has already appeared for a course in a semester and passed the examination is not entitled to reappearin the same course for improvement of letter grades.

6.0 DISTRIBUTION OF WEIGHTAGE FOR END EXAMINATION AND INTERNAL CONTINUOUS ASSESSMENT

S.No	Nature of course	Marks	Type of examination and mode of assessment	Scheme of examination
1	Theory	60	End examination	This end examination in theory courses will be for a maximum of 60 marks.
		40	Continuous Internal Assessment	Internal marks for a total of 30 marks shall be arrived with 80% weightage to the better internal exam and 20% to the other. There shall be an online/ offline

				examination conducted by the college for the remaining 10 marks with 20 objective questions. Final internal marks shall be obtained by summing the marks obtained for 30 and for 10.
2	Practical	60	End examination	This end examination in practical courses will be for a maximum of 60 marks. Procedure-10Marks Experimentation/Coding-20 Marks Results/Execution-15 Marks Viva- voce-15 Marks
		40	Continuous Internal Assessment	Day to Day Performance in lab experiments, Record (30 marks) and internal practical examination (10 marks).
3	Dissertation 1	100	Continuous Internal Assessment	Dissertation Evaluation Committee comprising HOD, Senior faculty of the department and Guide / Supervisor shall assess the performance of the candidate based on two reviews, conducted at equal intervals of time during the 3rd semester.
4	Dissertation 2	100	End examination	Quality of report, Presentation of the report, Viva Voce Examination.
		100	Continuous Internal Assessment	Dissertation Evaluation Committee comprising HOD, Senior faculty of the department and Guide / Supervisor shall assess the performance of the candidate based on two reviews, conducted at equal intervals of time during the 4th semester.
5	Technical seminar	100	Continuous Internal Assessment	A student under the supervision of a faculty member, shall collect the literature on a topic and critically review the literature and submit it to the department in a report form and shall make an oral presentation before the Project Review Committee consisting of Head of the Department, supervisor/mentor and two other faculty members of the department.
6	Audit Course	40	Continuous Internal Assessment	Audit Course shall not carry any credit but will be reflected in Grade sheet as "Audit" course and shall not be considered in the CGPA calculation. For calculating aggregate attendance, the attendance in the audit courses shall also be included. Minimum of 20 marks shall be obtained to declare pass in this course.

7.0 GUIDELINES FOR PROJECT WORK

- (i) After successful completion of the second semester, the candidate shall continue the dissertation work during the third and fourth semesters under the supervision of faculty member of the department within the college or the candidate may carry out the dissertation work in any reputed R&D organization, industry etc.
- (i) Even when the candidate opts to carry out the dissertation outside the college, he will be allotted a faculty member as a guide to coordinate the reviews. The person from the outside organization supervising the dissertation work may be called co-guide.
- (ii) The candidate preferring to carry out the dissertation at an outside organization should produce a permission letter and No Objection Certificate (NOC) from the organization along with willingness of co-guide from the organization (whose research interests are same as the thesis

work) at least three weeks before the commencement of third semester and should take the approval of the HOD/Principal for the same, failing which the candidate will be deemed to be carrying out the dissertation work in the college.

- (iv) The candidate carrying out the dissertation work either in the college or at an outside organisation, is required to attend review meetings conducted by the department. The candidate is allowed to submit the dissertation work only after the review meetings.
- (v) Within 10 days of the commencement of the third semester, the candidate is required to give an undertaking in the prescribed proforma to the effect that he will not take up any job during the dissertation period. If a candidate is found to be doing a job during the third-fourth semester, his/her admission will be cancelled.
- (vi) The candidates who are eligible for drawing stipend have to assist the department in conducting the practical classes, tutorials etc. for undergraduate students. They are eligible for only 20 days of casual leave in an academic year. Any excess leave or absence without any permission will automatically attract deduction of proportionate amount from their stipend.
- (vi) One Journal paper publication (or) one conference paper presentation is desirable to submit the dissertation work.
- (vii) Student shall also submit a certificate that his/her dissertation work being submitted is free from plagiarism. Students shall not resort to plagiarism of any nature/extent. Use of material, ideas, figures, code or data without appropriate acknowledgement or permission of the original source shall be treated as cases of plagiarism. Submission of material, verbatim or paraphrased, that is authored by another person or published earlier by oneself shall also be considered as cases of plagiarism
- (ix) The candidate has to clear all the dues before submitting the dissertation work.
- (x) After completing the dissertation work the candidate should take the confirmation of project completion from the guide allotted by the department, HOD and Co-guide from the organization where applicable
- (xi) Only on completion of all the prescribed course work, the candidates will be permitted to submit the thesis/dissertation. Four copies of the thesis / dissertation certified in the prescribed form by the supervisor shall be submitted in the examination section of the college. The candidate should also submit the soft copy of the dissertation work.

A viva-voce examination shall be conducted by a board consisting of the HOD, the supervisor and one external examiner appointed by the principal.

8.0 SUPPLEMENTARY EXAMINATIONS

- 8.1. At the end of each Semester there will be regular examinations of the current Semester. Those students who are unable to pass their courses in their previous attempt can appear for the examinations under Supplementary category along with the regular students.

9.0 RE-REGISTRATION FOR IMPROVEMENT OF INTERNAL EVALUATION MARKS

Following are the conditions to avail the benefit of improvement of internal evaluation marks.

- 9.1 The candidate should have completed the course work and obtained examinations results for I, II, III and IV semesters.
- 9.2 He should have passed all the subjects for which the Internal Evaluation marks secured are more than 50%.
- 9.3 Out of the subjects the candidate has failed in the examination due to Internal Evaluation marks secured being less than 50%, the candidate shall be given one chance for each Theory subject and for a maximum of three Theory subjects for Improvement of Internal evaluation marks.
- 9.4 The candidate has to re-register for the chosen subjects and fulfill the academic requirements.
- 9.5 For each subject, the candidate has to pay a fee equivalent to one third of the semester tuition fee and the amount is to be remitted in the form of D.D.
- 9.6 In the event of availing the Improvement of Internal evaluation marks, the internal evaluation marks as well as the End Examinations marks secured in the previous attempt(s) for the reregistered subjects stand cancelled.

10.0 WITH-HOLDING OF RESULTS

If the candidate has any dues not paid to the institute or if any case of indiscipline or malpractice is pending against him/her, the result of such candidate shall be withheld and he/she will not be allowed / promoted into the next semester. The issue of awarding degree is liable to be withheld in such cases.

11.0 GRADING PROCEDURE

- 11.1 Grades will be awarded to indicate the performance of students in each theory subject, laboratory /

practicals, seminar and project. Based on the percentage of marks obtained (Continuous Internal Evaluation

plus Semester End Examination, both taken together), a corresponding letter grade shall be given.

11.2 The UGC recommends a 10-point grading system with the following letter grades as given below:

% of Marks Secured in a Subject/Course (Class Intervals)	Grade	Grade Points
≥ 90	O (Outstanding)	10
≥ 80 < 90	A+ (Excellent)	9
≥ 70 < 80	A (Very Good)	8
≥ 60 < 70	B+ (Good)	7
≥ 50 < 60	B (Satisfactory)	6
< 50	F (Fail)	0
Absent	AB (Absent)	0

11.3 A student who has obtained an ‘F’ grade in any subject shall be deemed to have ‘failed’ and is required to reappear as a ‘supplementary student’ in the semester end examination, as and when offered. In such cases, internal marks in those subjects will remain the same as those obtained earlier.

11.4 To a student who has not appeared for an examination in any subject, ‘Ab’ grade will be allocated in that subject, and he is deemed to have ‘failed’. A student will be required to reappear as a ‘supplementary student’ in the semester end examination, as and when offered next. In this case also, the internal marks in those subjects will remain the same as those obtained earlier.

11.5 **Computation of SGPA and CGPA**

The UGC recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e

$$SGPA (S_i) = \sum (C_i \times G_i) / \sum C_i$$

where C_i is the number of credits of the i^{th} course and G_i is the grade point scored by the student in the i^{th} course.

- ii. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \sum (C_i \times S_i) / \sum C_i$$

where S_i is the SGPA of the i^{th} semester and C_i is the total number of credits in that semester.

- iii. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the Memorandum of Marks / transcripts.

12.0 ILLUSTRATION OF COMPUTATION OF SGPA AND CGPA

12.1 **Illustration for SGPA**

Course	Credit	Letter Grade	Grade Point	Credit Point (Credit x Grade Point)
Course – I	3	O	10	3 x 10 = 30
Course – II	3	A+	9	3 x 9 = 27
Course – III	3	A	8	3 x 8 = 24
Course – IV	3	B+	7	3 x 7 = 21
Course – V	2	B	6	2 x 6 = 12
Course – VI	2	F	0	2 x 0 = 0
	16			114

Thus,

$$\text{SGPA} = 114 / 16 = 7.125$$

12.2 Illustration for CGPA

Semester 1	Semester 2	Semester 3	Semester 4
Credit : 18 SGPA : 7.125	Credit : 18 SGPA : 6.9	Credit : 16 SGPA : 7.3	Credit : 16 SGPA : 6.8

Thus, $\text{CGPA} = (18 \times 7.125) + (18 \times 6.9) + (16 \times 7.3) + (16 \times 6.8) / 68 = 7.296$

13.0 PASSING STANDARDS

A student shall be declared 'successful' or 'passed' in a semester, if he/she secures a GP ≥ 6 ('B' grade or above) in every subject/course in that semester (i.e. when the student gets an SGPA ≥ 6.00 at the end of that particular semester); and he shall be declared 'successful' or 'passed' in the entire post graduate programme, only when gets a CGPA ≥ 6.00 for the award of the degree as required.

13.1 After the completion of each semester, a grade card or grade sheet shall be issued to all the registered students of that semester, indicating the letter grades and credits earned. It will show the details of the courses registered (course code, title, no. of credits, grade earned, etc.), credits earned.

14.0 AWARD OF DEGREE

A student who registers for all the specified subjects/ courses as listed in the course structure and secures the required number of 70 credits (with CGPA ≥ 6.0), within 4 academic years from the date of commencement of the first academic year, shall be declared to have 'qualified' for the award of M.Tech degree in the chosen branch of Engineering selected at the time of admission.

First class with ≥ 7.5

Distinction

First class $\geq 6.5 < 7.5$

Second Class $\geq 6.0 < 6$

15.0 CREDITS FOR CO-CURRICULAR ACTIVITIES

Following are the guidelines for awarding Credits for Co-curricular Activities:

Name of the Activity	Maximum Credits / Activity
Participation in National Level Seminar/ Conference / Workshop / Training programs (related to the specialization of the student)	1
Participation in International Level Seminar / Conference / workshop/ Training programs held outside India (related to the specialization of the student)	2
Academic Award/Research Award from State Level/National Agencies	1
Academic Award/Research Award from International Agencies	2
Research / Review Publication in National Journals (Indexed in Scopus / Web of Science)	1
Research / Review Publication in International Journals with Editorial board outside India (Indexed in Scopus / Web of Science)	2

Note:

- Credit shall be awarded only for the first author. Certificate of attendance and participation in a Conference/Seminar is to be submitted for awarding credit.
- Certificate of attendance and participation in workshops and training programs (Internal or External) is to be submitted for awarding credit. The total duration should be at least one week.
- Participation in any activity shall be permitted only once for acquiring required credits under cocurricular activities.

16.0 CREDIT TRANSFER POLICY

a) As per University Grants Commission (Credit Framework for Online Learning Courses through SWAYAM) Regulation, 2016, the University shall allow up to a maximum of 40% of the total courses being offered in a particular Programme in a semester through the Online Learning courses through SWAYAM.

1. The Institution shall offer credit mobility for MOOCs and give the equivalent credit weightage to the students for the credits earned through online learning courses through SWAYAM platform.

2. The online learning courses available on the SWAYAM platform will be considered for credit transfer. SWAYAM course credits are as specified in the platform

3. Student registration for the MOOCs shall be only through the institution, it is mandatory for the student to share necessary information with the institution. Student willing to register for online courses apart from regular MOOCs in the curriculum shall take prior approval from the head of the department and HoD gives permission based on the matchability of online learning content with the syllabus approved in the curriculum per a particular course.

4. The institution shall select the courses to be permitted for credit transfer through SWAYAM. However, while selecting courses in the online platform institution would essentially avoid the courses offered through the curriculum in the offline mode.

5. The institution shall notify at the beginning of semester the list of the online learning courses eligible for credit transfer in the forthcoming Semester.

6. The institution shall also ensure that the student has to complete the course and produce the course completion certificate as per the academic schedule given for the regular courses in that semester

7. The institution shall designate a faculty member as a Mentor for each course to guide the students from registration till completion of the credit course.

8. The institution shall ensure no overlap of SWAYAM MOOC exams with that of the end examination schedule. In case of delay in SWAYAM results, the institution will re-issue the marks sheet for such students.

9. Student pursuing courses under MOOCs shall acquire the required credits only after successful completion of the course and submitting a certificate issued by the competent authority along with the percentage of marks and grades.

10. The institution shall submit the following to the examination section of the university:

a) List of students who have passed MOOC courses in the current semester along with the certificates of completion.

b) Undertaking form filled by the students for credit transfer.

11. The university shall resolve any issues that may arise in the implementation of this policy from time to time and shall review its credit transfer policy in the light of periodic changes brought by UGC, SWAYAM, NPTEL and state government.

RULES FOR DISCIPLINARY ACTION FOR MALPRACTICES / IMPROPER CONDUCT IN EXAMINATIONS

	Nature of Malpractices/Improper conduct <i>If the candidate:</i>	Punishment
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers, blue tooth or any other form of material concerned with or related to the course of the examination (theory or practical) in which he/she is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the course of the examination).	Expulsion from the examination hall and cancellation of the performance in that course only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that course only of all the candidates involved. In case of an outsider, he/she will be handed over to the police and a case is registered against him / her.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the course of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the courses of that Semester/year. The Hall Ticket of the candidate is to be cancelled.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred for four consecutive semesters from class work and all semester end examinations if his/her involvement is established. Otherwise, the candidate is debarred for two consecutive semesters from class work and all end examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the courses of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining courses of that semester/year.

	Nature of Malpractices/Improper conduct <i>If the candidate:</i>	Punishment
		If the imposter is an outsider, he/she will be handed over to the police and a case is registered against him/her. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that course and all the other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all semester end examinations. The continuation of the course by the candidate is subject to the academic Regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that course.
6.	Refuses to obey the orders of the Chief Superintendent /Asst. Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walkout or instigates others to walkout, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his/her person or to any of his/her relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his/her relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that course and all other courses the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the courses of that semester. If candidate physically assaults the invigilator or/officer in charge of the examination, then the candidate(s) is (are) also barred and forfeit his/her (their) seat(s). In case of outsiders, they will be handed over to the police and a police case is registered against them. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that course and all the other courses the candidate has

	Nature of Malpractices/Improper conduct <i>If the candidate:</i>	Punishment
		already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all semester end examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the college expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that course and all other courses the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the courses of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that course and all other courses the candidate has appeared including practical examinations and project work of that

	Nature of Malpractices/Improper conduct <i>If the candidate:</i>	Punishment
		semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the Principal for further action to award suitable punishment.	

Note:

i) All malpractices cases are to be handled by the Chief Controller with a committee consist of Controller of Examinations, HOD concerned and subject expert.

