



**ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES
(AUTONOMOUS)**

Venkatapuram (V), Karakambadi Road, Renigunta (M), Tirupati – 517 520

No.011-A/AITS/IQAC/2022-23

Date: 05-04-2023

To
The IQAC Members
AITS,
Tirupati.

All the Members of IQAC are hereby informed to make it convenient to attend the ELEVENTH meeting of IQAC for the academic year 2022-23 in the Conference Hall on 06-04-2023, at 10:30am to discuss the items mentioned in the agenda below.

Agenda:

1. Review of the minutes and action taken report of the previous meeting
2. Declaration on the submission and approval of IIQA
3. Discussion of the various templates in the criteria of NAAC SSR
4. Setting the deadlines for all seven criteria of NAAC SSR


(Dr. C. Nadhamuni Reddy)

PRINCIPAL
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
VENKATAPURAM (Vill.)
RENIGUNTA (M), TIRUPATI-517 520



ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES

Approved by AICTE, New Delhi & Permanent Affiliation to JNTUA, Anantapuramu.

Venkatapuram (V), Karakambadi Road, Renigunta (M), Tirupati – 517 520

No.011-B/AITS/IQAC/2022-23

10-04-2023

SUB: ELEVENTH Meeting of the IQAC for the academic year 2022-23.

MEETING No : ELEVENTH
DATE : 06-04-2023
TIME : 10:30 AM
VENUE : Conference Hall, AITS.

CHAIR : Prof. C. Nadhamuni Reddy, Chairman, IQAC, AITS Tirupati.

AGENDA:

1. Review of the minutes and action taken report of the previous meeting
2. Declaration on the submission and approval of IIQA
3. Discussion of the various templates in the criteria of NAAC SSR
4. Setting the deadlines for all seven criteria of NAAC SSR
5. Any other item with the permission of the chair

MEMBERS PRESENT:

1. Dr. C. Nadhamuni Reddy
2. Dr. K. Ramya
3. Dr. N. Pusphalatha
4. Dr. R. Murugesan
5. Mr. B. Ramana Reddy
6. Dr. K. Navaz
7. Mr. M. Balaji
8. Dr. J. Guru Jawahar
9. Dr. B. Ramachandra
10. Dr. K. Haritha
11. Mrs. B. Rupadevi
12. Mr. N. Dileep Kumar
13. Mr. G. Balakrishna
14. Mr. K. Venkateswara Rao

MINUTES OF MEETING:

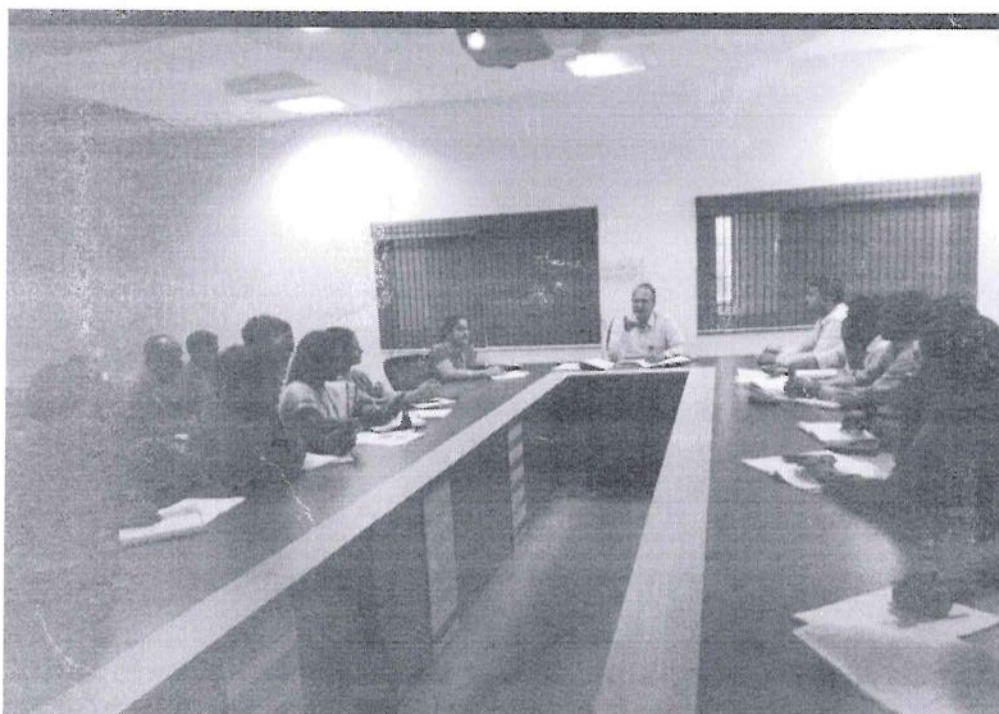
ELEVENTH meeting of the Academic year 2022-23 of IQAC was held on Thursday, the 6th April, 2023 at 10:30 AM in the Conference Hall of Annamacharya Institute of Technology and Sciences, Tirupati.

Item No.1: Review of the minutes and action taken report of the previous meeting

Minutes of the previous meeting and action taken report on the decisions have been reviewed and found satisfactory progress in it.

Item No. 2: Declaration on the submission and approval of IIQA

The Chairperson declared that IIQA has been submitted and was approved by NAAC on 5th April 2023 and hence the members of IQAC and all other staff should actively involve in the SSR submission process.



Item No. 3: Discussion of the various templates in the criteria of NAAC SSR

IQAC coordinator explained the different data templates to be filled by all the Departments. The discussion session continued with various questions raised by the members of the Departments, clarifications and proofs to be enclosed etc.




Item No. 4: Setting the deadlines for all seven criteria of NAAC SSR

As the time required to submit SSR is only 45 days, quality work need to be carried out with maximum productivity is opined by the Chairperson of IQAC. Hence, realistic deadlines for the different criterion have been set tentatively in this meeting. Further, he coined that, as huge data is required for Criterion 1, a maximum of 10 days and 2,3,4,5 has been allotted to the Departments, Office, Exam section, Placements, NSS with maximum duration of 7 days for each criterion. Criterion 7 is completely qualitative which was given to IQAC Coordinator and supporting documents to be provided by different sections/section heads. After review of the each criterion, meeting and discussions will be in progress

Item No. 5: Any other item with the permission of the chair

As there is no other item to be discussed, the meeting ended

S.NO.	Name and Designation	Position	Signature
1.	Dr. C. Nadhamuni Reddy Principal	Chairman	
2.	Dr. K. Ramya Assistant Professor, Department of HBS	Coordinator	
3.	Dr. N. Pushpalatha Head, Department of ECE	Member	
4.	Dr. R. Murugesan Head, Department of EEE	Member	
5.	Mr. B. Ramana Reddy Head, Department of CSE	Member	
6.	Dr. K. Navaz Head, Department of AI	Member	
7.	Mr. M. Balaji Head, Department of ME	Member	
8.	Mr. A. Anil Head, Department of CE	Member	
9.	Dr. B. Ramachandra Head, Department of HBS	Member	
10.	Dr. K. Haritha Head, Department of MBA	Member	
11.	Mrs. B. Rupa Devi Head, Department of MCA	Member	

12.	Mr. N. Dileep Kumar Training and Placement Officer	NAAC-SSR 2023 Member	
13.	Mr. G. Balakrishna PA to Principal	NAAC-SSR 2023 Member	
14.	Mr. K. Venkateswara Rao System Admin	NAAC-SSR 2023 Member	



Signature of the Coordinator



Signature of Chairman

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