



**ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES
(AUTONOMOUS)**

Venkatapuram (V), Karakambadi Road, Renigunta (M), Tirupati – 517 520

No. 003-A/AITS/IQAC/2023-24


Date: 22-01-2024

To
The IQAC Members
AITS,
Tirupati.

All the Members of IQAC are hereby informed to make it convenient to attend the THIRD meeting of IQAC for the academic year 2023-24 in the Conference Hall on 22-01-2024 at 3pm to discuss the items mentioned in the agenda below.

Agenda:

1. Review of the minutes and action taken report of the previous meeting
2. Review on the Academic Audit reports submitted by team for the AY 2022-23
3. Direction for the conduction of OBE awareness workshop
4. CO-PO attainment calculation sheets for AK23 regulations
5. Discussion for the organization of International Virtual Conference
6. Review on the AISHE data to be processed and submitted
7. Review on the status of the grade sheets of the students to be published in digilocker
8. Any other item with the permission of the chair


(Dr. C. Nadhamuni Reddy)

Chairman, IQAC

**PRINCIPAL
ANNAMACHARYA INSTITUTE OF
TECHNOLOGY & SCIENCES
VENKATAPURAM (Vii.)
RENIGUNTA (M), TIRUPATI-517 520**



ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES

Approved by AICTE, New Delhi & Permanent Affiliation to JNTUA, Anantapuramu.

Venkatapuram (V), Karakambadi Road, Renigunta (M), Tirupati – 517 520

No.003-B/AITS/IQAC/2024

22-01-2024

SUB: THIRD Meeting of IQAC for the academic year 2023-24.

MEETING No : THIRD
DATE : 22-01-2024
TIME : 3 pm
VENUE : Conference Hall, AITS.

CHAIR : Prof. C. Nadhamuni Reddy, Chairman, IQAC, AITS Tirupati.

AGENDA:

9. Review of the minutes and action taken report of the previous meeting
10. Review on the Academic Audit reports submitted by team for the AY 2022-23
11. Direction for the conduction of OBE awareness workshop
12. CO-PO attainment calculation sheets for AK23 regulations
13. Discussion for the organization of International Virtual Conference
14. Review on the AISHE data to be processed and submitted
15. Review on the status of the grade sheets of the students to be published in digilocker
16. Any other item with the permission of the chair

MEMBERSPRESENT:

1. Dr. C. Nadhamuni Reddy
2. Dr. K. Ramya
3. Dr. N. Pusphalatha
4. Dr.R. Murugesan
5. Mr.B. Ramana Reddy
6. Dr.C. Siva Balaji
7. Mr.M. Balaji
8. Mr. A.Anil
9. Dr.K. Haritha
10. Mrs. B. Rupadevi

11. Mr. K. VenkateswaraRao

MINUTES OF MEETING:

THIRD meeting of the Academic year 2023-24 of IQAC was held on Monday, the 22nd January, 2024 at 3PM in the Conference Hall of Annamacharya Institute of Technology and Sciences, Tirupati.

Item No.1: Review of the minutes and action taken report of the previous meeting

Previous minutes of the meeting and the action taken report was read by IQAC coordinator

Item No.2: Review on the Academic Audit reports submitted by team for the AY 2022-23

Academic Audit reports submitted by the team were thoroughly discussed in the meeting by the chairman and various members. The lapses were detailed by the IQAC Coordinator and the summary report has been compiled. Principal asked all the Departments to set right the issues mentioned in the report.

Item No.3: Direction for the conduction of OBE awareness workshop

Principal directed the members to conduct OBE workshop, through which updation of the basic and advanced concepts of the OBE can be explained and hands-on session for the faculty can be organized. Dr. N. Pushpalatha, Professor and HoD of ECE was given the responsibility for conducting workshop and Dr. K. Ramya, IQAC Coordinator is directed to take the lead as the resource person along with one or two faculty members for the completion of the workshop

Item No.4: CO-PO attainment calculation sheets for AK23 regulations

As the regulations has been changed and Assignment component has also been added in to the evaluation of CIE, CO-PO attainment calculation template need to be modified was coined by the Principal and in continuation, the responsibility of formation of the new CO-PO attainment sheet with modified formulae was given to Dr. R. Murugesan, Professor and HoD of EEE.

Item No.5: Discussion for the organization of International Virtual Conference

Dr. GuruJawahar, Dean, RDC discussed about the organization of the International Conference in virtual mode. He urged the members to encourage faculty and students to participate as the proceedings of the conference will be published in the Scopus/UGC CARE journals upon acceptance and revisions. As

the publication is in top rated journals, plagiarism is expected to be below 20%, quality of the paper must be high and hence the conference is to be collaborately organized by IQAC and RDC was opined by the Principal.

Item No.6: Review on the AISHE data to be processed and submitted



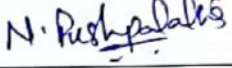


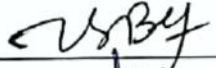
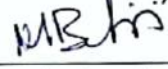
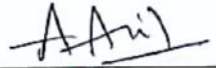
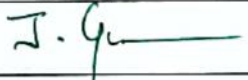

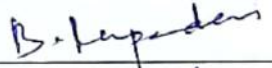
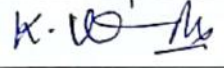
All India Survey for Higher Education (AISHE) portal is now open for the submission of the data related to Student enrolment, scholarships, faculty data, facilities etc, IQAC coordinator was asked to complete the collection and processing of the data.

Item No. 7: Review on the status of the grade sheets of the students to be published in digilocker

As the publication of the grade sheets in NAD portal was mandated for the students admitted from 2021 onwards, the transcripts for 2019 was published earlier and the status of the publication of the gradesheets was questioned by the IQAC chairperson, wherein Coordinator replied with the help of the examsection incharges, all the data pertaining to 2021 onwards will be published within 2 months in the digilocker.

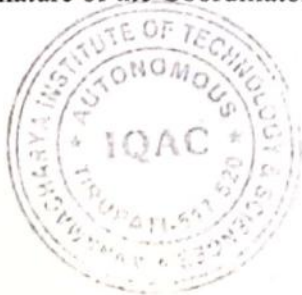
Item No. 8: Any other item with the permission of the chair

As there is no other item for discussion, the meeting ended.

S.NO.	Name and Designation	Position	Signature
1.	Dr.C.NadhamuniReddy Principal	Chairman	
2.	Dr. K. Ramya Assistant Professor, Department of HBS	Coordinator	
3.	Dr. N. Pushpalatha Head, Department of ECE	Member	
4.	Dr.R. Murugesan Head, Department of EEE	Member	
5.	Mr. B. Ramana Reddy Head, Department of CSE	Member	
6.	Dr. C. Siva Balaji Head, Department of AI	Member	
7.	Mr.M.Balaji Head, Department of ME	Member	
8.	Mr. A. Anil Assistant Professor, Department of CE	Member	
9.	Dr. J. Guru Jawahar Professor, Department of CE; Dean R&&D	Member	
10.	Dr.K.Haritha Head, Department of MBA	Member	
11.	Mrs. B. Rupa Devi Head, Department of MCA	Member	
12.	Mr. K. Venkateswara Rao System Admin	Member	



Signature of the Coordinator





Signature of Chairman
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