



ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES  
(AUTONOMOUS)

Venkatapuram (V), Karakambadi Road, Renigunta (M), Tirupati - 517 520

No. 002-A/AITS/IQAC/2024-25

Date: 02-11-2024

To  
The IQAC Members  
AITS,  
Tirupati.

All the Members of IQAC are hereby informed to make it convenient to attend the <sup>SECOND</sup> ~~FIRST~~ meeting of IQAC for the academic year 2024-25 in the Conference Hall on 04-11-2024 at 3pm to discuss the items mentioned in the agenda below.

**Agenda:**

1. Review of the minutes and action taken report of the previous meeting
2. Review on the status of AQAR: 2023-24 and submission
3. Review on the status of AISHE: 2023-24 data
4. Creation of APAAR Ids for 2024 admitted students
5. Review on the API forms submitted by the API Scrutiny Committee
6. Establishment of the Collaborative and Multidisciplinary Research across the disciplines
7. Conduction of Personality Development and Formation of Spiritual Club
8. Any other item with the permission of the chair

  
(Dr. C. Nadhamuni Reddy)  
Chairman, IQAC

PRINCIPAL  
ANNAMACHARYA INSTITUTE OF  
TECHNOLOGY & SCIENCES  
VENKATAPURAM (VII.)  
RENIGUNTA (M), TIRUPATI-517 520



# ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES

Approved by AICTE, New Delhi & Permanent Affiliation to JNTUA, Anantapuramu.

Venkatapuram (V), Karakambadi Road, Renigunta (M), Tirupati - 517 520

No.002-B/AITS/IQAC/2024-25

05-11-2024

**SUB: SECOND Meeting of the IQAC for the academic year 2024-25.**

**MEETING No : SECOND**  
**DATE : 04-11-2024**  
**TIME : 3 pm**  
**VENUE : Conference Hall, AITS.**

**CHAIR : Prof. C. Nadhamuni Reddy, Chairman, IQAC, AITS Tirupati.**

## **AGENDA:**

1. Review of the minutes and action taken report of the previous meeting
2. Review on the status of AQAR: 2023-24 and submission
3. Review on the status of AISHE: 2023-24 data and submission
4. Creation of APAAR Ids for 2024 admitted students
5. Review on the API forms submitted by the API Scrutiny Committee
6. Establishment of the Collaborative and Multidisciplinary Research across the disciplines
7. Conduction of Personality Development and Formation of Spiritual Club
8. Any other item with the permission of the chair

## **MINUTES OF MEETING:**

SECOND meeting of the Academic year 2024-25 of IQAC was held on Monday, the 4<sup>th</sup> November, 2024 at 3PM in the Conference Hall of Annamacharya Institute of Technology and Sciences, Tirupati.

### **Item No.1: Review of the minutes and action taken report of the previous meeting**

Previous minutes of the meeting was read by IQAC coordinator

### **Item No.2: Review on the status of AQAR: 2023-24 and submission**

Principal inquired the members of IQAC related to the data acquisition, summarization of the data for AQAR. IQAC Coordinator replied that maximum of the data has been procured and summarization is in progress and will be submitted on/before 20<sup>th</sup> December 2024.

### **Item No. 3: Review on the status of AISHE: 2023-24 data and submission**

Principal urged the Departments to give the data related to AISHE DCF for the AY 2023-24. IQAC Coordinator replied that data has been procured from various sections like admission, scholarship, finance and updation of faculty and student details need to be completed.

### **Item No. 4: Creation of APAAR Ids for 2024 admitted students**

IQAC Coordinator notified that ABC Ids for 2024 admitted first year level students need to be created and alerted the Heads of the Departments and APAAR Coordinators to speed up the process for data collection

### **Item No. 5: Review on the API forms submitted by the API Scrutiny Committee**

Principal reviewed the API forms and summary submitted by the API Scrutiny Committee and instructed the Department Heads to focus on the faculty who scored lesser API scores and seeks explanation for improvement at the earliest

### **Item No. 6: Establishment of the Collaborative and Multidisciplinary Research across the disciplines**

After analyzing the API summary score sheet, Principal urged the Departments to focus on the research publications. 'Establishment of Collaborations and multidisciplinary research

would fetch quality publications' were opined by the IQAC Coordinator. This initiative was welcomed agreed by all the Departments.

**Item No. 7: Conduction of Personality Development and Formation of Spiritual Club**

Principal directed IQAC Coordinator to conduct personality Development Program for the students as it is the need of the hour. Some of the members also urged to initiate action related to spiritual quotient among the students. IQAC Coordinator assured that both the tasks will be mandated at the earliest.

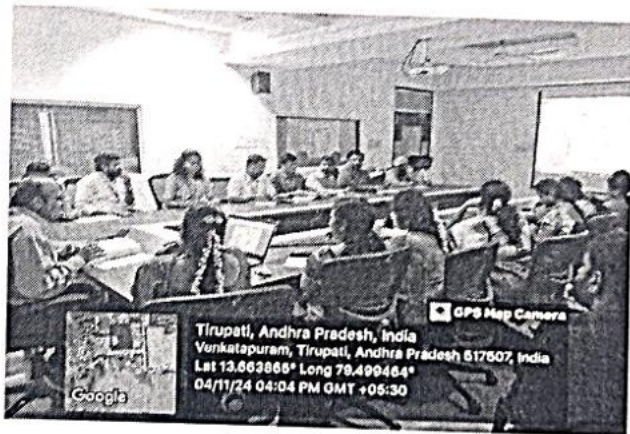
**Item No. 8: Any other item with the permission of the chair**

As there is no other item for discussion, the meeting was ended by vote of thanks by IQAC Coordinator.



**PRINCIPAL  
ANNAMACHARYA INSTITUTE OF  
TECHNOLOGY & SCIENCES  
VENKATAPURAM (M)  
RENGUNTA (M), TIRUPATI-517 520**

S.NO.	Name and Designation	Position	Signature
1.	Dr. C. Nadhamuni Reddy Principal	Chairman	
2.	Dr. K. Ramya Associate Professor, Department of HBS	Coordinator	
3.	Dr. N. Pushpalatha Head, Department of ECE	Member	
4.	Dr. R. Murugesan Head, Department of EEE	Member	
5.	Mr. B. Ramana Reddy Head, Department of CSE	Member	
6.	Dr. C. Siva Balaji Head, Department of AI	Member	
7.	Mr. M. Balaji Head, Department of ME	Member	
8.	Mr. A. Anil Assistant Professor, Department of CE	Member	
9.	Dr. B. Ramachandra Head, Department of HBS	Member	
10.	Dr. K. Haritha Head, Department of MBA	Member	
11.	Mrs. B. Rupa Devi Head, Department of MCA	Member	
12.	Mr. K. Venkateswara Rao System Admin	Member	



Signature of the Coordinator



Signature of Chairman

PRINCIPAL  
ANNAMACHARYA INSTITUTE OF  
TECHNOLOGY & SCIENCES  
VENKATAPURAM (VII.)  
RENIGUNTA (M), TIRUPATI-517 520

## Action Taken Report on the meeting held on 4-11-2024

### Item No. 2 Review on the status of AQAR 2023-24 and submission

AQAR data for the AY 2023-24 has been submitted on 18<sup>th</sup> December 2024 and approved. AQAR report for the AY 2023-24 has been uploaded in the college website: <https://aits-tpt.edu.in/iqac/#AQARs>

### Item No.3 Review on the status of AISHE data and submission

AISHE data for the AY 2023-24 has been submitted on 25th of December 2024.

### Item No. 6 Establishment of Collaborative and Multidisciplinary Research across the Disciplines

Collaborative Research among the following disciplines have been initiated.

### Item No. 7 Conduction of Personality Development and Formation of Spiritual Club

Workshop/Personality Development Program "Journey of Self Discovery" has been conducted by IQAC in association with SREYAS foundation of ISKCON. The theme on the formation of spiritual club is initiated with this workshop

### Enclosures:

1. AQAR Screenshot from NAAC website
2. AISHE certificate
3. Journey of Self Discovery: Event Report


  
PRINCIPAL  
ANNAMACHARYA INSTITUTE OF  
TECHNOLOGY & SCIENCES  
VENKATAPURAM (VILL.)  
RENIGUNTA (M), TIRUPATI-517 520